



**Institutional Quality Assurance Cell (IQAC)
World University of Bangladesh**

QAP NO: A-013

**Request for Quotation Document (National)
For Procurement of Goods
[Request for Quotation Method]**

(for values up to Tk.0.5 million)

World University of Bangladesh

Address: House-3/A, Road-4, Dhanmondi, Dhaka-1205

December 2015

PG1a (SRFQ)

Comment [K1]: December 2015

Guidance Notes on the use of The Request for Quotation Document

1. These guidance notes have been prepared by the CPTU to assist a Procuring Entity in the preparation of Quotation document, using the Standard Request for Quotation, SRFQ, for the procurement of simple, off-the-self, low value Goods and related services.. All concerned are advised to refer to the Public Procurement Rules, 2008 issued to supplement the Public Procurement Act, 2006; available on CPTU's website: <http://www.cptu.gov.bd/>. Guidance notes are provided for both the Procuring Entity and the Quotationer.
2. The procurement under Request for Quotation Method (RFQM) shall follow the provisions pursuant to Rules 69 to 73 of the Public Procurement Rules, 2008 in accordance with Section 32 of the Public Procurement Act, 2006. SRFQ is based upon best national practices that have been adapted to suit the particular needs of procurement.
3. The use of SRFQ (**PG1a**) applies when a Procuring Entity intends to select a Quotationer (a Supplier) for the Procurement of Goods and related services under RFQ Method (RFQM) pursuant to Rule 69(3) of the Public Procurement Rules, 2008.
4. Pursuant to Rule 71(1) and Rule 71(2) of the Public Procurement Rules, 2008, RFQ shall be invited through letter, Fax and e-mail. RFQ shall not be required to be advertised in the daily newspapers but for the minimum circulation the Procuring Entity shall publish that advertisement in its website (if any), including posting in the Notice Board and, shall send with request for publication to the administrative wing of some other Procuring Entities nearby.
5. Pursuant to Rule 71(3) of the Public Procurement Rules, 2008, RFQ Document shall be issued or made available to potential Quotationers '**free-of-cost**'.
6. The time-limit for Request for Quotation shall in no case exceed ten (**10**) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
7. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required pursuant to Rule 70(6) of the Public Procurement Rules, 2008.
8. Submission, Opening and Evaluation of the Quotations shall respectively be dealt with pursuant to Rule 72(1), Rule 72(2) and Rule 73(1) of the Public Procurement Rules, 2008 as specified in RFQ.
9. The criteria for evaluation, pursuant to Rule 70(4) of the Public Procurement Rules, 2008, shall be pre-disclosed.
10. Pursuant to Rule 69(5) of the Public Procurement Rules, 2008 the Quotation for standard off-the-shelf low value readily available Goods and related services shall usually be on '**Unit-Rate**' basis.
11. The specifications of Goods and related services shall be framed pursuant to Rule 29 of the Public Procurement Rules, 2008.
12. Splitting the object of Procurement is not permissible pursuant to Rule 69(4) (ka) of the Public Procurement Rules, 2008.
13. The Procuring Entity shall issue the Purchase Order, pursuant to Rule 73(5) of the Public Procurement Rules, 2008, to the successful Quotationer following recommendations of the Evaluation Committee and approval thereupon of the Approving Authority.
14. The Warranty Period shall usually remain between 3 and 6 months; where applicable.
15. The Procuring Entity shall further be required to maintain the record of procurement proceedings pursuant to Rule 43 of the Public Procurement Rules, 2008

Comment [K2]: This is only guidance for preparing the document. Delete this.

Institutional Quality Assurance Cell, World University of Bangladesh,
Address: House-3/A, Road-4, Dhanmondi, Dhaka-1205]

REQUEST FOR QUOTATION

for

Supply of Computer & IT Equipment

(Desktop Computer, Laptop, Printer, Scanner & Multimedia Projector)

RFQ No: IQAC-WUB/Procure/

Date: 27/12/2015

Comment [K3]: Mention also the package no here.

Comment [K4]: Check the date during issue.

To
[insert name and address of the Quotationers]

1. The [Institutional Quality Assurance Cell of World University of Bangladesh] has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned **on or before 06.01.2016, 3.00pm**. The envelope containing the Quotation must be clearly marked "Quotation for **Supply of Computer & IT Equipment** and **DO NOT OPEN** before **06.01.2016, 3.00pm**. Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9. All Quotations must be valid for a period of at least **[30 days]** from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.
11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), VAT Registration Number** and **Financial Solvency Certificate** from any scheduled Bank; without which the Quotation may be considered non-responsive.

Comment [K5]: Check the date during issue. Please note that the time between the issue date and submission date must not be more than 10 days. We recommend to keep 7 days.

Comment [K6]: Check the date during issue.

14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The supply of Goods and related services shall be completed within **10** days from the date of issuing the Purchase Order.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **3** days of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

Signature of the official inviting Quotation

Name: Prof. A K M Ziaul Islam

Designation: Director

Date.....

Address: House-3/A, Road-4, Dhanmondi, Dhaka-1205 Phone No. : 9611410-3 Ex-120

Fax No.: 9677474 e-mail: info@wub.edu.bd

Distribution:

1. [Administrative wings of other Procuring Entities] for information and circulation in their notice board.
4. [Any other concerned offices] for information and wide circulation.
5. [Md. Moniruzzaman, Network Engineer] for posting in the website, if applicable.
6. Notice Board.
7. Office File.

Quotation Submission Letter

[Use Letter-head Pad]

RFQ No: IQAC-WUB/Procure/

Date:

To:

[Name and address of Procuring Entity]

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named **[insert name of goods]**

Comment [K7]: Mention the name of package.

The total Price of my/our Quotation is BDT **[insert amount both in figure and words]**

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on **[insert date]**

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:

Price Schedule for Goods and Related Services

RFQ NO. IQAC-WUB/Procure/

Date: dd/mm/yy

Comment [K8]: Mention the date of issue.

Sl no	Item no	Description of Items	Unit of Measurement	Quantity	Unit Rate or Price		Total Amount	Destination for Delivery of Goods
					In figure	In words	In figure In words	
1	2	3	4	5	6	7	8	9
1	1	Desktop Computer-A		1				Institutional Quality Assurance Cell, World University of Bangladesh
		Desktop Computer-B		3				
2	2	Laptop		2				
3	3	Printer-A		1				
		Printer-B		1				
4	4	Scanner		2				
5	5	Multimedia Projector		2				
Total Amount for Supply of Goods and related services (inclusive of VAT and all applicable taxes; see Note 2 below)						In figure		
						In words		

Goods to be supplied to	[insert destination of Goods]
Total Amount in Taka (in words)	[enter the Total Amount as in Col.8 above for the delivery of Goods and related services].
Delivery Offered	[insert weeks/days] from date of issuing the Purchase Order]
Warranty Provided	[insert weeks/months from date of completion of the delivery; state none if not applicable]

[insert number] number corrections made by me/us have been duly initialed in this Price Schedule. My/Our Offer is valid until dd/mm/yy [insert Quotation Validity date].

Signature of Quotationer with Seal Name of Quotationer	Date: dd'mm/yy
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Note:

- Col. 1, 2, 3, 4, 5 and 9 to be filled in by the Procuring Entity and Col. 6, 7 & 8 by the Quotationer.
- Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. whatsoever up to the point of delivery of Goods and related services in all respects to the satisfaction of the Procuring Entity.

Technical Specification of the Goods Required

SI no	Item no	Description of Items	Full Technical Specification and Standards		Country of Origin	Make and Model
1	2	3	4		5	6
1	1	Desktop Computer-A	Brand	Any internationally reputed brand		
			Country of Manufacture	To be mentioned by the Quotationer		
			Processor	4 th Generation Intel Core i5 or equivalent		
			Cache memory	8 MB cache or higher		
			Chipset	Intel Corporation or equivalent		
			Main Board	Same brand as main unit		
			RAM	Minimum 4GB (1x4GB) (Min)		
			Graphics card	Integrated Intel HD or equivalent		
			Hard drive	500GB SATA (Min)		
			Optical disk drive	DVD writer, SATA		
			USB	<ul style="list-style-type: none"> • USB 3.0 - 2 Nos (Min) • USB 2.0 – 6 Nos (Min) 		
			LAN Interface	Integrated 10/100/1000		
			WiFi	Yes (External or internal)		
			Video interface	<ul style="list-style-type: none"> • DVI-D x 1, • VGA x 1 		
			Audio interface	<ul style="list-style-type: none"> • 3.5 mm jack output (headphones) • 3.5 mm jack input (microphone) 		
			Expansion card slot	<ul style="list-style-type: none"> • PCIe (x1) x 3 • PCIe (x16) x1 • MiniCard x 1 		
			Keyboard & Mouse	<ul style="list-style-type: none"> • USB keyboard • USB optical mouse 		
			Power	180 watt (approximate) power adapter		
			Operating System	Preloaded Windows Original OS Software (Licensed)		
			Included	Antivirus with Internet Security for 01 year license		

Comment [K9]:

			Monitor	Screen size: 18.5" (Approx.) same brand as main unit.		
			Warranty	1 (One) years		
		Desktop Computer-B	Brand	Any internationally reputed brand		
			Country of Manufacture	To be mentioned by the Quotationer		
			Processor	4 th Generation Intel Core i3 or equivalent		
			Cache memory	8 MB cache or higher		
			Chipset	Intel Corporation or equivalent		
			Main Board	Same brand as main unit		
			RAM	Minimum 4GB DDR 1600Bus		
			Graphics card	Integrated Intel HD or equivalent		
			Hard drive	500GB SATA(Min)		
			Optical disk drive	DVD writer, SATA		
			USB	<ul style="list-style-type: none"> • USB 3.0 - 2 Nos (Min) • USB 2.0 – 6 Nos (Min) 		
			LAN Interface	Integrated 10/100/1000		
			WiFi	Yes (External or internal)		
			Video interface	<ul style="list-style-type: none"> • DVI-D x 1, • VGA x 1 		
			Audio interface	<ul style="list-style-type: none"> • 3.5 mm jack output (headphones) • 3.5 mm jack input (microphone) 		
			Expansion card slot	<ul style="list-style-type: none"> • PCIe (x1) x 3 • PCIe (x16) x1 • MiniCard x 1 		
			Keyboard & Mouse	<ul style="list-style-type: none"> • USB keyboard • USB optical mouse 		
			Power	180 watt (approximate) power adapter		
			Operating System	Preloaded Windows Original OS Software (Licensed)		
			Included	Antivirus with Internet Security for 01 year license		
		Monitor	Screen size: 18.5" (Approx.) same brand as main unit.			
		Warranty	1 (One) years			

Comment [K10]: quotatione

2	2	Laptop	Brand	Any internationally reputed brand		
			Country of Manufacture	To be mentioned by the Quotationer		
			Processor	5 th Generation Intel Core i7 or equivalent		
			Cache memory	4 MB or higher		
			Chipset	Chipset Integrated with processor		
			RAM	8 GB (Min)		
			Graphics card	Intel (R) HD Graphics or equivalent		
			Hard drive	2TB HDD (Min)		
			Webcam	HD 720P or higher webcam with digital microphone		
			Optical Drive	Tray load DVD Drive (Reads and Writes DVD)		
			Multimedia Network :	Stereo Speakers LAN interface- 10/100/1000 Bluetooth HDMI port - One Headphone/Microphone Combo Jack - One RJ-45 (Ethernet) - One Power connector – One VGA - One USB 3.0 - 2 Nos (Min) USB 2.0 - 2 Nos (Min)		
			Input	Multi Media Reader Slot supporting SD, SDHC, and SDXC		
			Power	4-cell (40 WHr) Long Life Lithium-Ion battery or higher		
			Operating System	Preloaded Windows 8.1 Original OS Software (Licensed)		
			Included	Antivirus with Internet Security for 01 year license		
			Display	15.5" (Approx.)		
			Carry Case	Original Carry Case		
			Warranty	1 (One) year for all parts & services		

3	3	Printer-A	Brand	To be mentioned by the bidder		
			Model	To be mentioned by the Quotationer		
			Country of manufacture	To be mentioned by the bidder		
			Processor	800 MHz or higher		
			Print Speed	35 ppm, Letter or higher		
			RAM	128 MB or higher		
			Resolution	600 x 600 dpi (Min)		
			Interface	10/100 Base-TX Ethernet, USB 2.0		
			Paper support	A4, B5, A5, legal, Letter, executive, statement, office, B-offico, M-offico, Government letter		
			OS supported	Microsoft® Windows® 7/7 x64 Edition, Windows Vista/ Vista x 64 Edition, Windows XP/XP x64 Edition Server 2003/2003 x 64 Edition, Server 2008/2008 x64 Edition, Server 2008 R2 MAC OS X (10.3.9/10.4/10.5/10.6/10.7)		
Warranty	01 year warranty with parts and labour.					
		Printer-B	Brand	To be mentioned by the Quotationer		
			Model	To be mentioned by the Quotationer		
			Country of manufacture	To be mentioned by the Quotationer		
			Processor	800 MHz or higher		
			Print Speed	35 ppm, Letter or higher		
			RAM	128 MB or higher		
			Resolution	2400 x 600 dpi (Min)		
			Interface	10/100 Base-TX Ethernet, USB 2.0		
Paper support	A4 Max					

			OS supported	Microsoft® Windows® 7/7 x64 Edition, Windows Vista/ Vista x 64 Edition, Windows XP/XP x64 Edition Server 2003/2003 x 64 Edition, Server 2008/2008 x64 Edition, Server 2008 R2 MAC OS X (10.3.9/10.4/10.5/10.6/10.7)		
			Warranty	01 year warranty with parts and labour.		
4	4	Scanner	Brand	Quotationer		
			Model	To be mentioned by the Quotationer		
			Quotationer	Quotationer		
			Resolution	2400 x 4800 dpi Approx		
			Paper Size	A4		
			Technology	CCD		
			Bit Depth/Pixel	48 bit color or higher		
			Light Source	LED Technology		
			Type	Flatbed, One-pass color and monochrome		
			Connectivity	USB interface		
			Compatible Operating Systems	Mac OS 10.3+, Windows 7, Windows 7 x64, Windows Vista, Windows Vista x64, Windows XP, Windows XP x64		
			Warranty	1 (One) year warranty with Parts & labor		
5	5	Multimedia Projector	Projection Technology	LCD/3LCD/DLP		
			Resolution	XGA 1024 x 768 or higher		
			White Light Output	3,000 lumens or more		
			Color Light Output	3,000 lumens or more		
			Contrast Ratio	4000 : 1 (using active IRIS)		
			Lamp Life	Min 4,000 hours		

Comment [K11]: add 'Approx.'

			Computer	VGA, SVGA, XGA, WXGA, WXGA+/SXGA/WSXGA+/UXGA (compressed), MAC 16"		
			Composite Video	NTSC, NTSC4.43, PAL, PAL-M, -N, SECAM		
			Component Video	480i, 480p, 576i, 720p, 1080i, 1080p		
			HDMI	480i, 480p, 576i, 720p, 1080i, 1080p, computer signal TMDS clock 27 MHz - 150 MHz		
			Digital Input	HDMI x 1 (HDCP compliant)		
			Computer Input 1	15-pin mini D-sub x 1		
			Computer Input 2	15-pin mini D-sub x 1		
			Computer Monitor Output	15-pin mini D-sub x 1		
			Video Input	S-Video: Mini DIN 4-pin x 1 Composite Video: RCA jack x 1 Component Video: 15-pin mini D-sub x 2, (shared with computer in 1/2)		
			Audio Input	3.5 mm stereo mini jack x 2, RCA jack (L/R) x 1, MIC-in 3.5 mm mini jack x 1		
			Audio Output	RCA jack (L/R) x 1		
			Network LAN Wired	RJ-45 port (10 base-T / 100 base-TX)		
			Network LAN Wireless	USB-A, IEEE802.11 b/g/n - optional wireless adapter required		

			USB	Type A x 2 (PC-less presentation, wireless adapter) Type B x 1 (USB display or mouse control)		
			Control Terminals	9-pin mini D-sub x 1 (RS-232 control)		
			Power Supply	AC100-120V / AC220-240V, 50/60Hz		
			Operating Temperature	32°F - 104°F (0°C - 40°C)		
			Included Accessories	Wireless Remote Control, 6' RGB Cable, 6' AV Cable, 6' AC Power Cord, Projector and Accessory Soft Case, Wireless LAN Adapter , Manual on CD-ROM and Booklet		
			Operating Temperature	32°F - 104°F (0°C - 40°C)		
			Projector Screen	<ul style="list-style-type: none"> • Perfect for multifunction space such as meeting rooms and classrooms • Elegant looking with clean appearance suitable with room furniture • Black Masking Border on both sides (2.5cm-5.0cm) to assure best video image • Perfectly flat viewing surface with special dowel to maintain vertical tension of screen • Size: 96" x 96" Tripod projector screen 		

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

Signature of Quotationer with Seal	Date: dd/mm/yy
Name of Quotationer	

Note:

1. Col. 1, 2, 3 & 4 to be filled in by the Procuring Entity and Col. 5 & 6 by the Quotationer.
2. Specifications are to be filled in by the Procuring Entity. A set of precise and clear specifications is a pre-requisite for Quotations to respond realistically and competitively to the requirements of the Procuring Entity. In the context of competitive Quotations, the specifications shall be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the Goods and related services to be procured. The specifications should require that all items, materials and accessories to be included or incorporated in the Goods be new, unused and of most recent or current models, and that they include or incorporate all recent improvements in design and materials.
3. Technical Specifications of the Goods and related services shall be in compliance with the requirements of the Procuring Entity specified in this document. Quotationer is required to mention make / model (as applicable) of the Goods offered and must attach the appropriate original printed (if not available copied) literature / brochures for the listed items.

[enter here the name and address of the Procuring Entity]

PURCHASE ORDER FOR THE SUPPLY OF GOODS

[insert name of the supplies in brief]

Purchase Order No. _____

Date: dd/mm/yy

RFQ No: _____	Date: dd/mm/yy
To: [name and address of the Supplier]	
Delivery Date: [insert completion date]	Order Value:TK. [insert Contract Price]
Delivery: As per Terms and Conditions	

The Purchaser has accepted your Quotation dated [insert date] for the supply of Goods and related services as listed below and requests that you supply the Goods and related services within the delivery date stated above, in the quantities and units in conformity with the Technical Specifications under the Terms and Conditions as annexed.

ORDER ITEMS
Attached Certified photocopy of approved Priced Schedule for Goods and related services Attached Certified photocopy of approved Technical Specification of the Goods Required Attached Certified photocopy of Terms and Conditions
For the Purchaser:
Signature of the Procuring Entity with name and Designation
Date

Attachments: As stated above

Terms and Conditions for Supply of Goods and Payment

1. Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3. The Supplier shall have to complete the delivery in all respects within **10** days of issuing the Purchase Order in conformity with the Terms and Conditions.
4. The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6. The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7. If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8. The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
10. The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11. The total Contract Price is BDT **[insert figure]** **[in words]**.
12. The Procuring Entity shall retain or in other words deduct from the Payment due to the Supplier, at the rate of five **(05)** percent of the contract price as security Deposit and kept it until expiration of the Warranty Period.
13. The minimum Warranty Period of the Supplies shall be **12 months** starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Delivery Chalan.
14. The Security deposit shall be returned to the Supplier within twenty one (21) days after expiry of the Warranty Period.
15. The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.

16. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .
17. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
18. Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
19. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
20. **The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.**
21. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
 - a. fails to deliver Goods and related services as per Delivery Schedule and Specifications.
 - b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services.
 - c. fails to perform any other obligation(s) under the Contract.
22. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
23. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

<p>For the Purchaser:</p> <p>Prof. A KM Ziaul Islam Director IQAC-WUB</p> <p>Signature of the Procuring Entity with name and Designation</p>	<p>For the Supplier:</p> <p>Signature of the Supplier with name Designation</p>
Date	Date