



WORLD UNIVERSITY OF BANGLADESH

House No. 3/A, Road No. 04, Dhanmondi, Dhaka – 1205

Call for Quotation

Notice No. 028 / 2017

World University of Bangladesh (WUB) invites **Sealed Quotation** from well reputed firms / importers / suppliers, registered with VAT and Trade license, for procurement of **Documentation Management System**. Detail and Specifications of required equipments are attached in the **Appendix "A"**. The conditions are as follows:

1. Quotation Documents are available for download at WUB's website www.tender.wub.edu.bd
2. A single package containing the Technical and Financial separate quotes, duly completed, signed, stamped, sealed and in complete form should be submitted at the office of the Registrar of WUB, not later than **12:00 Hrs on 31.12 2017.**
3. **Other special condition**
 - a) Quotes should contain complete details and must have to one (1) year experience.
 - b) Successful quotation provider must have documents scanners for scanning documents.
 - c) After complete the work the inspection will be carried out by the end user department within 15 days.
 - d) The decision of the Purchase Committee of WUB would be final and binding on both the parties and not challengeable in any court of law.
 - e) The work volume can be increased / decreased by the Purchase Committee.
 - f) The performance security applicable under the rules shall be deducted from the final bill of the successful bidder. (if required as the Purchase Committee).
 - g) Suppliers shall have to deliver the work with ensuring proper quality in the designated time as proposed by Purchase Committee.
 - h) The bidder must have to TIN Certificate.
 - i) And the bidder have to BASIS Membership.
4. **Validity of Offers.**
 - Offers shall be valid for at least 180 days from the date of submission of bids.
 - Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.
 - The Competent Authority reserves the right to increase or decrease quantities.
5. Value Added Tax Registration Certificate, solvency certificate and trade license of the quotation provider must accompany the quotes. Taxes will be deducted as per Govt. rules. Bill may be paid after taking delivery, deducting VAT/AIT as per government rules & performing other official formalities. If any default is found, payment will be suspended till the defaults are removed.
6. The authority of WUB deserves the right to accept or reject all quotations either partly or in full and is not bound to accept the lowest quotation without giving any reason what's ever.

DETAIL & SPECIFICATIONS OF DOCUMENTATION MANAGEMENT SYSTEM

Sr. No.	Item Name	Please Provide Specifications	QTY	Cost (BDT)
1.	Scanning all the books of the library.		All books	
2.	Connectivity then into readable pdf.		All books	

Md. Jakir Hossain

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Purchase Manager